

Saint Louis University-Madrid Campus
Humanities and the Arts
ARTH-4910-M01 – Art History Internship

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Prerequisites: Detailed on SLU-Madrid Career Services Webpage
Credit Hours: 3

Course Description:

The University in cooperation with various museums and galleries located in Madrid offer internships to qualified undergraduate students. It is important that the student understand that this is a serious work opportunity that is demanding in time, professionalism, and language skills.

Prerequisites:

- 1) Junior or senior standing.
- 2) Students **MUST** be enrolled in the Minor in Art History program in Madrid.
- 3) GPA of 2.85 and faculty recommendation.
- 4) Meet all internship requirements as listed on the Career Services webpage.
- 5) Fluent English and Spanish (3000-level Spanish required).
- 6) Ability to work Monday to Friday for a minimum of 15-20 hours per week (minimum period of 90 days). 144 hours are required to earn 3 credits.

Course Registration:

Students must obtain an internship and meet with the Faculty Director to complete the Internship Agreement Form appended to this document. Students submit the signed form and all required documents as outlined on the Career Services webpage to the Internship Coordinator. Upon acceptance and placement in an internship, students will be enrolled in the course.

Disability Services:

Any student who qualifies for special accommodations, due to presence of a disability, and feels it necessary to utilize them in order to meet the requirements of this course-as outlined in the syllabus, should contact Counseling/Disability Services. Please phone the office at 91 554-5858 (Ext. 230), or send an e-mail to disabilityservices-madrid@slu.edu. Students may also stop by the Counseling/Disabilities Services office. Confidentiality will be observed in all inquiries.

IB-4910 and the Five Dimensions of the SLU Experience: Reflective of its mission, Saint Louis University strives to engage its students in five interrelated dimensions contributing to the development of the whole person: 1) scholarship and knowledge, 2) intellectual inquiry and communication, 3) community building, 4) leadership and service, and 5) spirituality and values. The art history internship provides opportunity for student growth in each of these dimensions. Through their active participation in the workplace, students will gain knowledge of both a professional environment and the art sector. They build their existing communication abilities and learn a new skill set appropriate for office dealings through interactions with their colleagues, outside agencies and clients.

Course Objectives and Learning Outcomes:

To gain inside knowledge of work ethics, procedures and the development of projects in the world of museums and galleries. This may involve helping in the cataloguing and research of their collections,

public relations and marketing, experience in the day to day running of an art institution, or the development and organization of temporary exhibitions. In this way, students complement their learning by relating it to the workplace whilst adding valuable work experience to their resumes and making professional contacts for future reference. Internships offer students a good test of career possibilities, allowing them to explore possible career paths and future professional choices. Students should research the potential internship sites, and be well informed about their current projects and missions and objectives prior to the interview.

- Prioritize and manage work load in order to present and complete tasks on time
- Develop oral and written communication skills
- Show to be responsible develop initiative and creativity when dealing with work related issues

University Statement on Academic Integrity: Academic integrity is honest, truthful and responsible conduct in all academic endeavors. The mission of Saint Louis University is "the pursuit of truth for the greater glory of God and for the service of humanity." Accordingly, all acts of falsehood demean and compromise the corporate endeavors of teaching, research, health care and community service via which SLU embodies its mission. The University strives to prepare students for lives of personal and professional integrity, and therefore regards all breaches of academic integrity as matters of serious concern.

The governing University-level Academic Integrity Policy can be accessed on the Provost's Office website. Additionally, SLU-Madrid has posted its academic integrity policy online: <http://www.slu.edu/madrid/academics>. As a member of the University community, you are expected to know and abide by these policies, which detail definitions of violations, processes for reporting violations, sanctions and appeals.

University Title IX Statement: Saint Louis University and its faculty are committed to supporting our students and seeking an environment that is free of bias, discrimination, and harassment. If you have encountered any form of sexual misconduct (e.g. sexual assault, sexual harassment, stalking, domestic or dating violence), we encourage you to report this to the University. If you speak with a faculty member about an incident of misconduct, that faculty member must notify SLU's Title IX deputy coordinator, Marta Maruri, whose office is located on the ground floor of Padre Rubio Hall, Avenida del Valle, 28 (mmaruri@slu.edu; 915-54-5858, ext. 213) and share the basic fact of your experience with her. The Title IX deputy coordinator will then be available to assist you in understanding all of your options and in connecting you with all possible resources on and off campus.

If you wish to speak with a confidential source, you may contact the counselors at the SLU-Madrid's Counseling Services on the third floor of San Ignacio Hall (counselingcenter-madrid@slu.edu; 915-54-5858, ext. 230) or Sinews Multilingual Therapy Institute, the off-campus provider of counseling services for SLU-Madrid (www.sinews.es; 917-00-1979). To view SLU-Madrid's sexual misconduct policy and for resources, please visit the following web address: <http://www.slu.edu/Documents/Madrid/campus-life/SLUMadridSexualMisconductPolicy.pdf>.

Assessment

Saint Louis University - Madrid Campus is committed to excellent and innovative educational practices. In order to maintain quality academic offerings and to conform to relevant accreditation requirements, the Campus regularly assesses its teaching, services, and programs for evidence of student learning outcomes achievement. For this purpose anonymized representative examples of student work from all

courses and programs are kept on file, such as assignments, papers, exams, portfolios, and results from student surveys, focus groups, and reflective exercises. *Thus, copies of student work for this course, including written assignments, in-class exercises, and exams may be kept on file for institutional research, assessment and accreditation purposes.* If students prefer that Saint Louis University - Madrid Campus does not keep their work on file, they need to communicate their decision in writing to the professor.